



Nathan Deal, Governor

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**May 1, 2014**

**MEDICAID MANUAL (OFI Policy Manual, Volume II) Transmittal NO.48**

**TO:** County Departments of Family and Children Services  
State DFCS Staff

**FROM:** Sharon Hill, PhD, Division Director  
Division of Family and Children Services

**RE:** Medicaid Policy Updates/Changes

**PURPOSE:** To provide DFCS field staff an update to the Medicaid Policy Manual as revised to be in accordance with the most current policy clearances received from the Department of Community Health. Major changes include updated income limits for both Family Medicaid and ABD, and revisions to the renewal policy, including administrative renewals. A detailed overview of all revisions to the Medicaid manual is listed below.

**For All Classes of Assistance, whether ABD or Family Medicaid:**

- Section 2706 was updated with the 90 day reinstatement policy for renewals in all Medicaid classes of assistance. Policy and procedures for Administrative renewals was added, and section was updated to reflect the 12 month renewal period for MAGI classes of assistance.

**For Children in Placement only:**

- Section 2819 was updated with steps for CMD process to Former Foster Care Medicaid

**For ABD Medicaid only:**

- Appendix A-1 was updated with the 2014 income limits.

**For Family Medicaid only:**

- Appendix A-2 was updated with the 2014 income limits.
- Sections 2712, 2713, 2714, 2715, and 2716 were update with policy changes regarding using electronic data sources for renewals and interim changes.

**Forms:**

- New Form 297M added

UPDATES:

MANUAL TRANSMITTAL 48

Section	Page	Comments
2186	1-3	Updated P4HB income limit, added statement that all pregnant women receiving in any COA will be sent a letter in their eight month informing them of the P4HB program.
2245	2	Added NOTE that if A/R refuses to provide tax filer/non-tax filer status, case should be denied/terminated.
2499	8	Corrected chart to show that Disability or Sick pay is exempt in MAGI budgeting, but counts in non-MAGI budgeting.
2610	1-6	Added clarification about counting a child's wages in MAGI cases, added note about not sending pregnant women to DPH for verification of multiple fetuses, added note that SSI recipients must be in the BG for MAGI cases, but their income is not counted, clarified definition of a caretaker.
2706	1-8	Clarified that Family Medicaid MAGI renewals are now done every 12 months, and that a renewal should be completed anytime a renewal is being completed in a related program. Added information about reinstating cases within 90 days of closure that are terminated at interim change or renewal, and added statement that a signed form must be received for MAGI renewals. Added statement that all available electronic data sources must be utilized for verification. Added policy and procedures for Administrative renewals.
2712	2-4	Added statement that all electronic data sources must be utilized at interim changes, and that an administrative renewal should be completed if it can be completed without further contact with the AU. Clarified that client statement is acceptable for a reported pregnancy, and that multiple fetuses only need to be verified if needed for eligibility and mother is receiving in a COA other than P01. Added policy and procedures for reinstating if all verification is returned within 90 days of closure for not providing verification.
2713	1-2	Removed steps for requesting transfer to other counties when

		completing address changes. Added statement reminding workers to make sure that RESCO updates correctly when completing address changes.
2714	1-3	Changed LIM references to Parent/Caretaker with Child(ren), removed statement about contacting parent or guardian for Newborn, added statement and section reference about determining tax filer/non-tax filer status when a marriage is reported.
2715	1-6	Added statement that self-attestation verified by electronic data sources must be used to the maximum extent possible before asking for income verification, clarified that dependent care expenses are non-MAGI only, changed all references from LIM and 4MCS to Parent/Caretaker with Child(ren) and 4MEx, respectively. Added pre-tax and 1040 deductions to "changes in deductions" section.
2716	1-3	Changed all references from LIM and RSM Child to Parent/Caretaker with Child(ren) and Child Under 19 Years of Age, respectively.
2718	1-3	Updated all PSI references to MAXIMUS, added statement about utilizing all electronic data sources to verify income, changed name of "Rebounds" to Medicaid Referral Applications".
2720	1	Added NOTE that WHM recipient must CMD to Pregnant Woman Medicaid, and after her continuous coverage period ends, she must CMD back to Parent/Caretaker with Child(ren), or if ineligible, back to WHM.
2752	2,5	Added statement that children born to mothers receiving SSI, WHM or PeachCare for Kids are deemed Newborns. Added reminder to correct RESCO when updating address.
2818	3-4	Updated Chafee email address
2819	3	Updated Chafee email address, and added steps for CMD to Former Foster Care Medicaid
Appendix A-1	1-5	Added 2014 ABD Income/Resource Limits
Appendix A-2	1	Added 2014 Family Medicaid Income Limits
Appendix F		Added new Form297M
Appendix G		Added MT48 Cover Letter

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