

## 2713 - FAMILY MEDICAID CHANGE OF RESIDENCE

<b>POLICY STATEMENT</b>	When the AU moves, changes are made to ensure Medicaid cards and notices are received at the correct address.
<b>BASIC CONSIDERATIONS</b>	<p>Make address changes on the day they are reported to the agency to ensure that all correspondence is sent to the correct address.</p> <p>Accept the client's statement as verification, unless questionable.</p> <p>Determine if the AU still resides in the county or the state when any address change is reported.</p> <p>Review household composition when the AU reports a change in residence. <b>For MAGI Medicaid tax filing status must be used.</b></p> <p>The National Voter Registration Act (NVRA) of 1993 requires that DFCS is to provide a voter registration form (VRA-07) to the A/R if he/she reports an address change in person that would necessitate a change in his/her voting location, Refer to <a href="#">Section 2980</a>, Voter Registration.</p>
<b>PROCEDURES</b> <b>Change of Address</b> <b>Within Georgia</b>	
<b>Step 1</b>	<p>Document the following:</p> <ul style="list-style-type: none"> <li>• date the AU or BG moved</li> <li>• new address</li> <li>• method of verification (client statement or other, if questionable)</li> <li>• date the new address was reported to the agency</li> <li>• individuals who reside at the new address and their relationships to the budget group (BG) and/or assistance unit (AU) members.</li> </ul> <p><b>For MAGI Medicaid tax status must be used.</b></p>
<b>Step 2</b>	Determine whether the AU and/or BG compositions have changed. If so, make appropriate additions or deletions according to <a href="#">Section 2714, Family Medicaid AU/BG Composition Changes</a> .
<b>Step 3</b>	Make the appropriate changes to update the address effective the ongoing month. <b>Make sure the RESCO field updates to correctly match the new address.</b>

**PROCEDURES****Address Change  
Out of State**

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| <b>Step 1</b> | Document the following: <ul style="list-style-type: none"><li>• date the agency became aware of the AU leaving the state</li><li>• source of information regarding the AU moving from the state</li><li>• new address.</li></ul> |
| <b>Step 2</b> | Change the address, terminate Medicaid and provide adequate notice.  |
| <b>Step 3</b> | If any AU members remain in Georgia, determine Medicaid eligibility based on the new household composition. For MAGI Medicaid tax status must be used.   |